

FACILITIES AND TECHNOLOGY COMMITTEE
Litchfield Board of Education
Special Meeting

DATE: Monday, July 13, 2015

TIME: 7:00 p.m.

LOCATION: Central Office Conference Room

I. Call to Order

II. Approval of Minutes

- a. Approve the minutes of regular meeting – June 1, 2015

III. Communications

IV. Facilities Update

- a. Summer Facility Projects – Jack Healy
- b. Screen Replacement in Auditorium - discussion

V. New Business

- a. Wireless in Intermediate and Center Schools
- b. Adhoc Tech Committee recommendations
- c. Lighting and improvements to auditorium
- d. 7th & 8th Grade laptop replacement – discuss plan of action

VI. Old Business

- a. Center School phone system
- b. Dell Venue replacement update

VII. Future Agenda Items

VIII. Adjournment

Members of the public are encouraged to attend all meetings of the Board of Education. We reserve time for Public Comment as indicated in the above agenda. Any individual recognized by the Chair to speak shall give his/her name, then group (if any) that is being represented and the subject to be discussed. The presentation shall be as brief as possible. Unless an extension is granted by the Chair, the speaker shall be limited to three minutes.

NOTE: Persons with disabilities who require accommodation to attend and/or participate in this Board of Education meeting should contact the Superintendent's office (860-567-7500) or Director of Special Services (860-567-7505).

FACILITIES & TECHNOLOGY COMMITTEE

DRAFT

Litchfield Board of Education

Monday, June 1, 2015, Central Office Conference Room, 6:30 p.m.

A meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Monday, June 1, 2015 at 6:34 p.m. in the Central Office Conference Room.

Present: Mr. Bongiorno (Chair), Mr. Shuhi and Mr. Waugh.

Also Present: Ms. McMullin, Mr. Fiorillo, Mr. Holzman, Mr. Falcetti, Ms. Terry, Mr. Simone and public.

Approval of Minutes – of regular meeting – May 4, 2015.

MOTION made by Mr. Waugh and seconded by Mr. Shuhi: to approve the minutes of the regular meeting of May 4, 2015 as corrected. Add “Mr. Falcetti” to “Also Present.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – none.

Public Participation

➤ Ms. Wilson spoke about bid for window film, discussed funding of safety projects.

Facilities Update

a. Summer Cleaning Schedule: Cleaning schedules being made.

b. Summer Projects: Long list of summer projects. Discussed: shed; Center School air conditioner in office; entrance at L.H.S.; painting of Center School Gym; L.H.S. gym floor; window film installation at L.P.S. was awarded to Pro-Fil in the amount of \$22,589.00 by Board of Selectman on May 19, 2015; Center School lobby door replacement site walk scheduled for June 2, 2015; and baseball field seasonal prep work completed.

New Business

a. FinalSite: Have funding, seeking approval, used to inform parents and community, content should be regulated in some manner.

b. Software Evaluation Update:

1. RevTrack – a financial process, integrated with Power School.

2. Ref. Pay – to pay referees, is being examined.

3. AESOP – substitute hiring, automates phone calls, helps comply with Affordable Care Act, discussed substitute pay.

c. Oil Tanks: State grant of 37.43% for each of two tanks can be applied for.

d. Cell Phone Policy: Policy must be one that can be enforced, discussed pros and cons of cell phones in school, a policy on cell phones will be written.

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Old Business

- a. 2015-2016 Technology User Agreement: Went to Policy Committee for changes.

Future Agenda Items

- a. Wireless in Intermediate and Center Schools.
- b. Summer Facility Projects

MOTION made by Mr. Shuhi and seconded by Mr. Waugh: to adjourn the meeting at 8:40 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted

Donald R. Falcetti

Board of Education